

THERAPY FEES NOVEMBER 2011

	Educational Support Services	Therapy Associate	Senior Therapist	Senior Consultant
Hourly Rate	\$135	\$135	\$150	\$170

Item No.	DETAILS/DESCRIPTION	CHARGES
1)	Saturday appointments – Saturday rates and initial consultations are higher than weekday rates.	Therapy associate: \$150 (session) Senior therapist: \$170 (session) Therapy associate: \$180 (initial consult) Senior therapist \$200 (initial consult)
2)	1 Hour Initial Consultation – <i>this is the first contact session with your therapist. It is more expensive as it involves more paper work for the therapist after the session. If your child is having a formal assessment no initial consult session is required. Your therapist will clarify this with you. No written report is provided.</i>	Therapy associate: \$165 Senior therapist: \$180 Senior consultant: \$200
3)	Formal Assessment – <i>these vary in length from 1.5 hours to 3 hours depending on the type of assessment required. A written report and parent feedback session is always included.</i>	\$400 - \$750
4)	Group therapy – 60 min sessions	\$90 - \$140 <i>Depending on the number of children in the group</i>
5)	Parent review meeting	Charged at the therapist's hourly rate
6)	Team meeting	Charged at the therapist's hourly rate
7)	Team meeting outside the clinic	\$50 surcharge on the therapist's hourly rate + transport charges
8)	Home visit / School visit <i>The length of visit will be clarified beforehand and parent feedback is provided</i>	\$50 surcharge on the therapist's hourly rate + transport charges
9)	Written report on request <i>(including summary/school program)</i>	\$80 - \$250 <i>Depending on the length of report</i>
10)	Home programs on request	\$80 - \$250 <i>Depending on the length of program</i>

PAYMENT POLICY

1. **Initial Consultations**

Full payment for initial consultations and review sessions is required on the day of the consultation.

2. **Payment Mode**

- It is preferred that clients pay after each session using **Cash or NETS**
- We also accept VISA and MASTER Card.
- GIRO forms are available at the counter or you can call us at 6256 5342 for an application form.

3. **Monthly Invoicing**

Only clients who have a regular weekly session will have the option of receiving a monthly invoice. Please indicate to the office if you wish to pay in this way. Kindly contact the centre if you do not receive your invoice by the end of each month.

4. **Late Payment Charges**

All payments are to be **received in FULL** by the due date written on the invoice. A late payment fee of 5% of the invoice amount will be automatically added to your next invoice if payment is not received by the payment due date.

5. **Cancellation Policy**

- A fee of 50% will be charged if you cancel within 24 hours for reasons other than the child being unwell.
- You will be charged the **FULL AMOUNT** if you fail to notify us of any cancellation.

6. **Additional Information**

- Please note that therapy reports will not be released until payment has been received.
- **Please come early for your appointment!** Your therapist is likely to have another client immediately after you and will be unable to extend the appointment if you are late. In this case, full charges will still apply for the session.

Any queries? Please feel free to ask our office staff.

Thank you